

CARGO CREW

CARGO CREW POSITION DESCRIPTION:

- Fulfilment Co-ordinator
- Casual or Part Time Position considered

WHO WE ARE (WHY WE EXIST)

Cargo Crew's mission is to ethically and sustainably, build brands through the design, manufacture and supply of a range of quality modern uniforms that clients and their staff want to wear.

OUR CULTURE

Cargo Crew is an energetic and inspirational workplace where no day is the same. A creative & nurturing culture, we love coming to work.

We value innovation, ethical behaviour, passion, openness, ability to execute and perseverance. We work with people who embrace these same values - this includes staff, clients and supply partners.

At Cargo Crew, we are deeply passionate about building brands through designing and producing quality uniforms, that clients and their staff want to wear and deliver inspiration and value. We pride ourselves on uniform design, style, quality and customer service and experience.

THE ROLE

Reporting to the Warehouse Manager, the Fulfilment Co-ordinator is responsible for folding and packing orders with a focus on presentation and speed to deliver excellence to our customers.

This is the perfect position for someone who takes joy in repetition.

The Fulfilment Co-ordinator will join our passionate warehouse and embroidery team in garment unpacking, folding and repacking packing orders.

This position is perfect for candidates who value camaraderie and teamwork, with the desire to deliver 5-star customer satisfaction.

The role is an exciting opportunity to become part of Cargo Crew and we are happy to discuss hours based on the availability of the right candidate. Our Warehouse Opening Hours are 8:00am-5:30pm.

YOUR RESPONSIBILITIES

- Preparing orders for dispatch e.g. unpacking clothing, folding and packaging.
- Cross-checking stock ensuring minimal errors in orders are made.
- Warehouse go-to helper – You'll be happy and willing to assist your teammates fulfil orders in full on time.
- Continuous improvement – looking for new ways to work more efficiently.

ABOUT YOU

- You've been referred to as an eagle eye – your attention to detail is second to none.
- Although you're human, you make the best effort to ensure your work is accurate and to the letter.
- You love to see a happy customer and will do everything in your power to make it happen.
- You're a self-starter and look for things to work on, improve and get done!
- Whilst you can work solo, you also love collaborating with those around you, you're a real team player.

Please note this is an active role that requires standing for long periods and the ability to lift up to 18kgs, alongside fiddly work like doing-up buttons, folding, and placing orders into packaging. Applicants must be able to fulfil these tasks.

If this sounds like you, we'd LOVE to hear from you. Please apply via email to careers@cargocrew.com.au with your cover letter and resume attached.